

---

April 23, 2004

MUNI # 71038  
DEBRA EICHSTEADT, CLERK  
TOWN OF SENECA  
3384 KAYE RD  
WIS RAPIDS, WI 54495

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for at least all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

However, the scope section of your ordinance regarding the December 18, 2003 date may be misleading to some. Adoption of the UDC requires the inspection of all new construction, as well as new alterations and additions to dwellings originally built since June 1, 1980. Many towns specify in section 1.6 a minimum threshold value, below which a permit is not required for additions and alterations.

Your pending Material Order will now be promptly filled. Note that a copy of each permit application issued for a new home shall be filed with our agency within 30 days after issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler  
UDC Consultant  
Tel. (608)266-1390